

Setup e-mail on Mozilla Thunderbird

You can ask your sysadmin to setup [Autoconfig](#) in your DNS to make the process of setting up Thunderbird much easier.

Step 1

To open the setup window for a new email account, you have multiple options:

- Click on **Tools -> Account Settings -> Account Actions -> Add Mail Account.**
- If your menus on the top are hidden, click on the **ALT** key to show them, or access **Account Settings** by clicking on the radiator icon, on the top right of the interface, then **Options -> Account Setting -> Account Actions -> Add Mail Account.**
- Click the **menu icon → New → Existing Mail Account.**

The **Set Up Your Existing Email Address** window will show.

Step 2

Enter the user's display name, full e-mail address and password:

Set Up Your Existing Email Address

Set Up Your Existing Email Address

Use your current email address

Your name:

John Doe

Email address:

john@mydomain.com

Password:

.....

☒ Remember password

Configure manually...

Cancel

Continue


Step 3

Click on **Continue**. Thunderbird will automatically find the proper server names if you have set the Autoconfig record in your DNS.

Password:

.....

☒ Remember password

 Configuration found at email provider

Protocol:

Incoming:

Outgoing:

IMAP

imap.emailarray.com

SSL

SMTP

smtp.emailarray.com

SSL

If Thunderbird doesn't automatically find the server names, please use the details from the [Server & Ports page](#).

Set Up Your Existing Email Address

×

Set Up Your Existing Email Address

Use your current email address

Your name:

John Doe

i

Email address:

john@mydomain.com

i

Password:

••••••••

🔒

☒ Remember password

✓ The following settings were found by probing the given server

INCOMING

OUTGOING

Protocol:	IMAP	SMTP
Server:	imap.emailarray.com	smtp.emailarray.com
Port:	143	587
SSL:	STARTTLS	STARTTLS
Authentication:	Normal password	Normal password
Username:	john@mydomain.com	john@mydomain.com

Advanced config

Cancel

Re-test

Done

Step 4

Click on **Done** to finish the account setup. Wait for Thunderbird to synchronize the data.

Note that Thunderbird will automatically setup the account as IMAP. If you want to set up the account as POP, you have to setup the account manually. IMAP is recommended, as it's a protocol made to support several devices accessing one same account, with all folders synced at our server, which also guarantees that our backups will be executed.

Revision #2

Created 20 August 2024 13:17:25 by Support

Updated 3 June 2025 21:48:59 by Support